

NEW YORK STATE FESTIVAL OF BALLOONS  
FOOD VENDOR INFORMATION 2019

**Please read and keep this sheet for your information!**

Note the following schedule: **THESE TIMES WILL BE ENFORCED**

	<b>Friday, August 30</b>	<b>Saturday, August 31</b>	<b>Sunday, September 1</b>
Registration	7am - 2pm	7 am - 8 am	
Set up	7 am - 3 pm	7 am - 9 am	7 am - 9 am
Sell	4 pm - dusk	10 am - dusk	10 am - dusk

- Vendors are to use Shay Road Entrance, Route 63. The vendor vehicle traffic to the serving area will be closed at 10:00 a.m. Any food or supplies will have to be carried in after the time.
- Food vendors' frontage should include space needed for side window service, trailer tongues or doors. All Food vendor sites are 30 Feet deep. Awnings and signs must remain within your marked space and cannot extend into the walk way.
- All vendors using electric must bring 200 feet of electric cord.
- If you were not a vendor with us in 2018, you must submit a clear descriptive photo of your stand/display and a complete list of products.
- Since our event is held on the airport field our insurance company considers the event to be an air show. Because of this our insurance company requires that every vendor on the field be covered by liability insurance. **Therefore, you are required to provide proof of liability insurance in the amount of at least \$1,000,000 listing Dansville Festival of Balloons and the Town of North Dansville as "additional insured".** Send this with your payment. Contact your insurance agent for this information.
- No refunds will be made after June 1, 2019.
- Vendors are responsible for collecting and reporting sales tax. Your tax ID certificate must be displayed prominently in your booth.
- You may start to breakdown Sunday after the evening balloon launch crowd thins to a safe level. No vendor vehicles are permitted in the selling area prior clearance by security. The committee reserves the right to remove violators from the mailing list.
- **All oils /grease used by you must be removed when you leave** the Festival grounds and all other food products disposed of in accordance with the NYS Department of Health regulations. Do not pour hot water on the ground where people may be walking.
- **NO PETS WILL BE ALLOWED ON THE FESTIVAL GROUNDS.**
- Vendor camping is available. Department of Health regulations require that **Camping Units Be Self-Contained.** The camping coordinator will assign your camping space upon arrival. Camping fee is \$15.00 per night for vendors.
- **ABSOLUTELY NO ELECTRICAL HOOK UPS UNTIL FRIDAY MORNING, ALL ELECTRICAL HOOKUPS WILL BE AS REQUESTED ON YOUR APPLICATION, NO CHANGES WILL BE MADE AT THE SITE. ALL CONNECTIONS MUST BE DONE BY NYSFOB ELECTRICIAN— YOU CANNOT CONNECT YOUR OWN ELECTRIC.**
- There is a \$35.00 fee for all returned checks.
- Vendors are expected to open for business during festival "sell" hours.

Vendors must submit completed forms, payment and proof of liability insurance by **June 1, 2019.** **There will be a \$50.00 additional charge for any payments submitted after July 1, 2019.**

*After June 1, any unpaid application for your exclusive items may be given to another vendor.*

**Mail completed forms, Additional Insured forms and payment to:**

**Dansville Festival of Balloons  
Attn: Food Committee  
27 Maple St  
Dansville, NY 14437**

**For Questions contact:  
Vicki Holland  
Phone: 585-991-9991  
Email: food@nysfob.com**

Visit our web site at [www.nysfob.com](http://www.nysfob.com) for up to date information.